CPL Monthly Board of Trustees Meeting
Wednesday, May 17th, 2026, at 6:30 pm at the Pembroke Community Center
Present: Jason, Stephanie, Katherine, Michael H, Michael D, and Michael P
Also present: Diana Reding

Agenda

1. Call to Order - 6:30
2. Adoption of the agenda

   Stephanie made the motion; Michael D seconded it; and the motion passed in favor.
3. Approval of the prior meeting minutes from the May 2026 meeting as amended.

   Katherine made the motion, Michael H seconded it, and it passed.
4. Period of public expression - none
5. Correspondence - none
6. Treasurer/Finance Officer's Report
   a. Monthly report— Katherine motioned to approve the monthly Treasurer's report; Michael P seconded it, and the motion passed in favor.
   b. Approval of bills— Stephanie made the motion to approve the payment of the monthly bills, Katherine seconded it, and the motion passed in favor.
   c. Transfer of funds - Stephanie made a motion to move $20k from the money market account to the payroll account, Katherine seconded the motion, and the motion passed in favor.
   d. Transfer of funds - Stephanie made a motion to move $20k from the money market account to the general checking account, Katherine seconded the motion, and the motion passed in favor.
7. Director's Report - available under separate cover
8. Committee Reports -
   a. Finance subcommittee (Patrick, Michael H)

        i. Construction account

    b. Personnel Committee (Michael H, Stephanie)

        i. Still working on updates to the employee handbook

    c. Buildings and Grounds (Patrick, Michael P)

        i. Construction is starting

    d. Policy Committee (Michael P, Katie, Stephanie)

    e. Community outreach committee (Katie, Michael P, Michael D)

9. Unfinished Business

10. New Business

    a. Budget vote passed

    b. Interview with potential treasurers

    c. A motion for nominating the following slate of officers for a vote at the July meeting by Stephanie, 2nd by Michael H

        i. President - Jason Long

        ii. Vice President - Stephanie Caleb

        iii. Financial Officer - Patrick Weissend

        iv. Secretary - Michael Plitt

11. Adjournment - 7:35 pm - Michael H motioned to adjourn the meeting, Stephanie seconded the motion, and the motion passed in favor.