

## **CPL Monthly Board of Trustees Meeting**

Wednesday, November 19th, at 6:30 pm

Present: Jason, Michael D, Stephanie, Michael H, Katherine, and Michael P

Also present: Diana Reding

### **Agenda**

1. Call to Order - 6:30

2. Adoption of the agenda

Michael H. made the motion, Michael D. seconded the motion, and the motion passed in favor.

3. Approval of the prior meeting minutes from the Wednesday, October 15th, meeting

Stephanie made the motion, Michael H seconded the motion, and the motion passed in favor.

4. Period of public expression - Kristie Miller, Genesee County NIOGA trustee, gave an update on NIOGA matters.

5. Correspondence - none

6. Treasurer/Finance Officer's Report

a. Monthly report— Katherine motioned to approve the monthly Treasurer's report, Michael D. seconded it, and the motion passed in favor.

b. Approval of bills— Stephanie made the motion to approve the payment of the monthly bills, Michael P. seconded it, and the motion passed in favor.

c. Transfer of Funds - Stephanie made a motion to transfer \$20k from the money market account to the Payroll checking account. Mike H. seconded the motion, and it passed in favor.

7. Director's Report - available under separate cover

8. Committee Reports -

- a. Finance subcommittee (Patrick, Michael H)
  - i. Motion to move Tompkins CD Capital reserve fund to a 5-month CD with Tompkins, motion by Stephanie. Michael D. seconded the motion, and it passed in favor.
- b. Personnel Committee (Mike H, Stephanie)
- c. Buildings and Grounds (Patrick, Michael P)
  - i. Discussed progress on construction.
- d. Policy Committee (Michael P, Katie, Stephanie)
- e. Community outreach committee (Katie, Michael P, Michael D)
  - i. Corfu Library won an award at Trunk and Treat.

9. Unfinished Business

- a. Trustee training is due by the end of the year.

10. New Business

11. Adjournment - 8:30 pm - Katherine motioned to adjourn the meeting, Michael D seconded the motion, and the motion passed in favor.

A handwritten signature in black ink, appearing to read "Michael D.", is positioned in the lower right area of the page.