

CPL Monthly Board of Trustees Meeting

Wednesday, February 19th, at 6:30 pm

Present: Jason, Michael P, Michael H, Stephanie, Patrick, Katherine,

Also present: Diana Reding

Agenda

1. Call to Order - 6:33

2. Adoption of agenda

Katie made the motion, Stephanie seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from the January 15th, 2024 meeting

Katie made the motion, Michael H seconded the motion, and the motion passed in favor.

4. Period of public expression - none

5. Correspondence

6. Treasurer/Finance Officer's Report

- a. Monthly report - Michael P. motioned to approve the monthly Treasurer's report,

Katie seconded the motion, and the motion passed in favor.

- b. Approval of bills - Stephanie made the motion to approve the payment of the monthly bills, Michael H seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover

- a. Corfu Public Library Annual Report for Public and Association Libraries - 2024

Patrick motioned to accept the Corfu Public Library Annual Report for Public and Association Libraries, 2nd by Katie, and the motion passed in favor. The report will be sent to NIOGA and NYS.

8. Committee Reports -

- a. Finance subcommittee (Patrick, Michael H)
- b. Personnel Committee (Jessica, Stephanie)
- c. Buildings and Grounds (Katie, Michael P)
 - i. Working on getting design firm names for library renovations
- d. Policy Committee (Michael P, Katie, Stephanie)
 - i. The motion for amending the inclement weather/closing policy was proposed by Patrick, 2nd Michael H, and the motion was passed in favor.
 - 1. The Corfu Public Library generally follows the actions of the Pembroke Central School District and when determining ~~will be closed when the schools are closed. Outside of school hours or when there are circumstances relevant specifically to the library,~~ the decision to close will be made by the Library Director or, if the director is unavailable, a staff member on duty and an officer of the Board of Trustees.
- e. Community outreach committee (Katie, Michael P, Jessica)

9. Unfinished Business

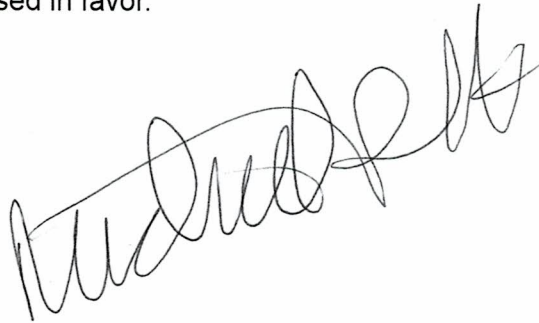
- a. Patrick made a motion to nominate Kristie Miller for a Nioga trustee position for Genesee County, 2nd by Michael H and the motion passed in favor. Michael P abstained.

10. New Business

- a. A motion by Michael P. to move the May 21st Corfu Library board meeting to Monday, May 19th @ 6:30 due to the NIOGA Annual dinner on 5/21, 2nd by Stephanie, motion passed in favor.
- b. A motion by Patrick to reimburse the Treasurer for \$29.16 for the preparation and filing of the 1099 forms from 2024, 2nd by Michael H, and the motion passed in favor.

- c. The library director will reach out to the list of Architects for *Requests for Proposals for Architectural, Engineering, and Environmental Services* for the construction project.

11. Adjournment 8:25 pm - Michael P motioned to adjourn the meeting, Stephanie seconded the motion, and the motion passed in favor.

A handwritten signature in black ink, appearing to be "Michael P", written in a cursive style.