

CPL Monthly Board of Trustees Meeting Wednesday, January 18, 2023, at 6:30 pm

Present: Julie, Jessica, Patrick, Kristie, Matthew

Others: Diana Reding, Library Director

Agenda

1. Call to Order -6:44pm
2. Adoption of agenda
 - Jessica moved to adopt the agenda. Matthew seconded the motion, motion carried with all in favor.
3. Approval of prior meeting minutes -
 - Patrick moved to approve the minutes from last month's meeting. Matthew seconded the motion, motion carried with all in favor.
4. Period of public expression
5. Correspondence
 - M&T requested information about the 'official custodian' of our accounts. It was determined that Patrick would be the 'official custodian' as the Finance Officer.
 - The secret grant facilitated by RP requested a Grant Report. Diana will submit the requested report.
6. Treasurer/Finance Officer's Report
 - a. Monthly report
 - Jessica motioned to approve the monthly Treasurer's report. Matthew seconded the motion. The motion was carried in favor.
 - b. Approval of bills
 - Kristie motioned to approve the payment of the bills listed. Jessica seconded the motion. The motion was carried in favor.
7. Director's Report - available under separate cover
8. Committee Reports -

- a. Budget subcommittee -nothing at this time
- b. Personnel committee - nothing at this time
- c. Buildings and Grounds - nothing at this time
- d. Policy Committee - see Unfinished Business

9. Unfinished Business

a. Imagination Library

- Representatives from the library board will meet with Kiwanis on 1//25/23 at 6:30 pm Pizza Pantry.

b. Discussion of sick leave policy -

- The library offer employees sick leave for four scheduled shifts a year replenished at the start of the new calendar year. The covered shifts will not roll over to the following year. If a shift is utilized it will be noted on the timesheet
- Kristie motioned to accept the sick leave policy. Jessica seconded the motion. The motion was carried in favor.

C. Video Conferencing -

- Kristie motioned to accept the video conferencing policy as proposed. Matthew seconded the motion. The motion carried in favor.

10. New Business:

a. May budget vote -

- Jessica moved that we ask for a 2% increase on the ballot this year. Patrick seconded the motion. The motion was carried in favor.

b. Trustee Handbook Book Club -

- Discussed the new Trustee regulations in regard to the annual Trustee training requirement.
- Julie made a digital copy of the form to keep track of the training sessions attended by Board members. The form will be in the shared Google drive.

11. Adjournment -

- Matthew motioned to adjourn the meeting at 8 pm. Julie seconded the motion. The motion carried in favor.

Kristie Thurman