

## **CPL Monthly Board of Trustees Meeting**

Wednesday, October 18th, 2023, at 6:30 pm

Present: Jason, Patrick, Katherine, Stephanie, Jessica, Michael

Also present: Diana Reding, Director

### **Agenda**

1. Call to Order - 6:31
2. Adoption of agenda

***Jessica made the motion, Stephanie seconded the motion, motion passed in favor.***

3. Approval of prior meeting minutes - no changes

***Patrick made the motion, Katherine seconded the motion, motion passed in favor.***

4. Period of public expression - none at this time

5. Correspondence -

- a. none

6. Treasurer/Finance Officer's Report

- a. Discussion of current Library CDs & money market funds.

- b. ***Jessica made a motion to change the signees for all M&T Bank accounts except the payroll account to, Jason Long, Theresa Kennedy, Jessica Doktor, and Patrick Weissend, Stephanie seconded the motion, motion passed in favor.***

- c. Discussion about getting better interest rates for the capital reserve fund.

- d. Monthly report - ***Jessica made the motion to approve the monthly Treasurer's report, Katherine seconded the motion, motion passed in favor.***

Katherine made the motion, Stephanie seconded the motion, motion passed in favor

7. Director's Report - available under separate cover

8. Committee Reports -

- a. Finance subcommittee (Patrick, Stephanie)
- b. Personnel Committee (Jessica, Stephanie)
- c. Buildings and Grounds (Katie, Michael)
- d. Policy Committee (Jessica, Michael, Katie)
- e. Community outreach committee (Katie, Michael, Jessica)
  - i. Autumn in the Village

9. Unfinished Business

- a. none

10. New Business

- a. Trustee Continuing Education requirements

11. Adjournment 7:43 pm - Patrick motioned to adjourn the meeting, Katherine seconded the motion, motion passed in favor.

A handwritten signature in blue ink, appearing to read "Michael". The signature is written in a cursive, flowing style.