

Attendance: Jessica Doktor, Julie Hengenius, Angela Knisley, Jason Long (quorum present)

Others: Diana Reding, Library Director

Agenda

1. *Call to Order*: Julie called the meeting to order at 6:30 PM.

2. *Adoption of agenda*: Jessica moved to approve the agenda. Angela seconded and it carried with all in favor.

3. *Approval of prior meeting minutes*: The May, 2022 minutes were approved as they stand.

4. *Period of public expression*: none

5. *Correspondence*: none

6. Treasurer/Finance Officer's Report: (Submitted under separate cover).

a. Motion: To approve the May, 2022 Financial reports as submitted. Jessica made the motion. It was seconded by Jason and carried with all in favor.

b. Motion: To approve payment of the May, 2022 bills as submitted. Julie made the motion. It was seconded by Jessica and carried with all in favor.

7. *Director's Report*: (submitted under separate cover): Diana reviewed her report. This included information on programming, and Building & Grounds updates.

8. *Committee Reports*:

a. Budget subcommittee: the Board discussed the draft budget and that there were no changes.

Motion: To accept the 2022-2023 Library budget as submitted. Julie made a motion. It was seconded by Jason and carried all in favor.

b. Personnel committee: The Personnel Committee will work on Diana's annual review to be presented at the July, 2022. Meeting.

c. Buildings and Grounds: Diana is waiting to see if a contractor will do an on-site visit to give an estimate for future planned projects. The landscaper is ready to begin work at the front of the Library. National Fuel came prior to this work being started to check front lines, etc. and capped off the gas line to the outside lamp.

d. Policy Committee:

i. Investment Policy: This will be ready for review at the July Board meeting.

9. *Unfinished Business*: none

10. *New Business*:

a. Review of Open/Close Dates for the 2022-2023 Library year:

Closed Dates for July 1, 2022- June 30, 2022

2022:

Monday, July 4th (Independence Day)

Monday, September 5th (Labor Day)

Monday, October 10th (Columbus Day/Indigenous Peoples' Day)

Friday, November 11th (Veterans Day)

Thursday, November 24th (Thanksgiving)

Friday, November 25th

Friday December 23rd

Monday December 26th

2023

Monday, January 2nd, 2023

Monday, January 16th (Martin Luther King Jr. Day)

Monday, February 10th (Presidents' Day)

Friday, April 7th (Good Friday)

Monday, May 29th (Memorial Day)

Monday, June 19th (Juneteenth)

Tuesday, July 4th (Independence Day)

- b. Schedule 2022-2023 Board of Trustees' Meetings. This reflects a change in that meetings will now be held on the 3rd Wednesday of each month at 6:30 pm.

WEDNESDAY

7/20/22 (this meeting begins at 6 pm)

8/17/22

9/21/22

10/19/22

11/16/22

12/21/22

1/18/23

2/15/23

3/15/23

4/19/23

5/17/23

6/21/23

c. Nominate Slate of Officers for 2022-2023 Library year:

President: Julie Hengenius

Vice President: Jessica Doktor

Secretary: Kristie Miller

Finance Officer: Patrick Weissend

The above proposals were made by Jessica. They were seconded by Jason and approved with all in favor.

- d. Property Survey: This will be done at a later date in tandem with the update of the deed. It may need to be more in-depth due to proposed construction.

11. *Adjournment:* The meeting adjourned at 7:51 pm. with a motion by Jessica. Julie seconded the motion and it carried with all in favor.

The next meeting will be on Wednesday July 20th. It will begin at 6 pm due to July's meetings being longer.

Respectfully Submitted,


Angela Knisley, Secretary