

CPL Monthly Board of Trustees Meeting

Wednesday, December 21, 2022 at 6:30 pm

Present: Jason Long, Kristie Miller, Patrick Weissend, Jessica Doktor

Others in attendance: Diana Reding, Library Director

Agenda

1. Call to Order - 6:32 pm
2. Adoption of agenda - Patrick made the motion to adopt the agenda, Jason seconded the motion, motion carried in favor.
3. Approval of prior meeting minutes - Jason made the motion to approve the minutes, Patrick seconded the motion, motion carried in favor.
4. Period of public expression -
5. Correspondence -

Diana reported that we received an email from the Genesee County health department regarding the potential Narcan availability at CPL and training for the trainer. Diana will ask someone to come and train the whole staff at the same time. The Board endorsed Narcan training for all staff.

We have to submit a grant report for the secret grant through RPL.

6. Treasurer/Finance Officer's Report
 - a. Monthly report - Kristie made the motion to accept the monthly financial report, Jason seconded the motion, motion passes in favor.
 - b. Approval of bills - Kristie made the motion to approve the list of bills submitted for payment, Jason seconded the motion, motion passed in favor.
7. Director's Report -

Submitted under separate cover.
8. Committee Reports -

- a. Budget subcommittee - nothing at this time
- b. Personnel committee - nothing at this time
- c. Buildings and Grounds -

Jason provided an ADA compliance document for us to review.

Jason suggests we have an architectural firm come and do a schematic for a construction project and that would help with the construction estimate. Jason will suggest some names.

- d. Policy Committee - see New Business

9. Unfinished Business

a. Imagination Library - Kristie reported on the phone call with Mr. Richter. We will have a special meeting with Kiwanis and Mr. Richter to explore the possibility of sponsoring Imagination Library through the Richter Family Foundation. Patrick will check with Kiwanis about potential meeting times.

B. AED - Jessica suggested AED training for the staff. Kristie will pursue applying for an AED.

C. Jessica can build us a proper medical kit.

10. New Business:

- a. Resolution and procedures for video-conferencing

Kristie made the motion to table the discussion and vote on this policy until next month. Jason seconded the motion. The motion passed in favor.

- b. Discussion of sick leave policy

Kristie motioned to table the discussion of the sick leave policy until next month. Patrick seconded the motion. The motion passed in favor.

11. Adjournment

Jason made the motion to adjourn, Patrick seconded the motion, motion was carried in favor.

