

*Attendance: Julie Hengenius, Jason Long, Jessica Doktor, Kristie Miller, Patrick Weissend, Matthew Steinberg
Others: Diana Reding, Library Director, Lisa Erickson, and Tom Bindeman from NIOGA*

Agenda

- 1. Call to Order** - Julie called the meeting to order at 7:06 pm following the swearing-in of new trustees.
- 2. Adoption of agenda** - Jessica moved to approve the agenda, Matt seconded and it carried with all in favor.
- 3. Swearing-in of trustees/verification** - Matthew Steinberg was sworn in as the newest Trustee of the Corfu Public Library and his contact information was verified.
- 4. Approval of prior meeting minutes** - Jason proposed a correction to the minutes, noting that they should read 'National Fuel.' Patrick moved to approve the agenda, Jason seconded and it carried with all in favor.
- 5. Period of public expression** - none
- 6. Correspondence** - Kiwanis inquired if we would be interested in participating in the Kiwanis Car Cruise and Fall Festival, on September 18, 2022. We are declining.
- 7. Treasurer/Finance Officer's Report** (submitted under separate cover). Patrick reviewed the reports submitted by the Treasurer.
 - a. **Motion:** To approve the Financial reports as submitted. Jessica made the motion, Patrick seconded and it carried with all in favor.
 - b. **Motion:** To approve the payment of the June 2022 bills as submitted. Kristie made the motion, Matt seconded and it carried with all in favor.
- 8. Director's Report** - under separate cover.
- 9. Committee Reports** -
 - a. **Finance subcommittee:** none
 - b. **Personnel committee:**
 - See Executive Session notes.
 - c. **Buildings and Grounds:**
 - Jason provided information on an Alta survey that we need for both the deed and the construction project. Jason estimated that it might cost \$1000.
 - d. **Policy committee:**
 - **Finance policy:** Jessica moved to approve the finance policy as submitted. Patrick seconded the motion and it carried with all in favor.
 - **The collection development and material reconsideration policy** will be sent for review before the next Board meeting.
- 10. Unfinished Business**

- NIOGA is proposing a potential October 1 start date with 6-month trial period for all Genesee County libraries to adopt a fine-free policy. Corfu Public Library has been fine-free for close to a year with positive results.

11. New Business

a. Election of officers

- Matt motioned to adopt the slate of officers as nominated President - Julie Hengenius, Vice President - Jessica Doktor, Finance Officer - Patrick Weissend, and Secretary - Kristie Miller. Jason seconded the motion and it was carried with all in favor.
- Kristie made a motion to change the signers on all M&T bank accounts to the current President - Julie Hengenius, Vice President - Jessica Doktor, Finance Officer - Patrick Weissend, Treasurer - Theresa Kennedy, and Payroll Clerk - Linda Tucker. Matt seconded the motion and it was carried with all in favor.

b. Review of hours of operation

We are keeping the current hours of operation.

c. Appointment of standing committees

- Buildings & Grounds: Jason, Matt
- Personnel: Jessica, Kristie
- Policy: Kristie, Jessica
- Finance: Patrick, Jason

d. Key review

Julie and all employed staff have keys.

e. Contracts for Linda & Theresa

- Linda Tucker, Payroll Clerk will be paid \$600 a year for her services.
- Theresa Kennedy, Treasurer currently gets paid \$425 a month. Julie made the motion to increase her pay to \$450 a month. Patrick seconded the motion and it was carried with all in favor.

12. The meeting adjourned at 8:31pm

Executive session:

- Diana's written review was accepted as submitted with a salary of \$38000 and up to \$5250 for educational reimbursement, with retroactive pay going to July 1. Jessica made the motion, Matt seconded and it was carried with all in favor.

