

CPL Monthly Board of Trustees Meeting

March 15, 2021

Present: Julie H., Kristie M. Margaret S., Kim H., Angie K., Katleen D., Jessica D

Agenda

1. Call to Order and roll call of members - Julie called the meeting to order at 6:38 pm
2. Adoption of agenda - Katleen moved and Angie 2nd and carried with all in favor.
3. Approval of prior meeting minutes - The February 2021 minutes were approved as they stand.
4. Period of public expression - No one from the public attended.
5. Correspondence-
6. Treasurer/Finance Officer's Report
 - a. Monthly report - Kristie moved and Kim 2nd, carried in favor.
 - b. Approval of bills - Kristie moved and Julie 2nd, carried in favor.
7. Director's Report - (available separately) Diana reviewed her report including documents needed for the Comptroller's office and the issue with the partial filing of the 990 with the IRS.
 - a. A motion was made to hire Freed Maxik to address the IRS issue. We will ask FM for an estimate and then the executive committee can vote to move forward. Julie motioned and Kristie 2nd, carried in favor.
 - b. Annual Report - motion to approve the annual report, Jessica 2nd, carried in favor.
 - c. The library committed to being part of the Corfu Farmer's Market again this year.
8. Committee Reports -
 - a. Budget subcommittee
 - i. Financial Review-policy changes
 - b. Personnel committee
 - c. Buildings and Grounds
 - i. Kristie will contact some companies for quotes on vapor barriers.
9. Unfinished Business
10. New Business
 - a. Revised pandemic policy
 - i. Jessica and Angie motioned to approve the revised pandemic policy, carried in favor.
 - b. Upcoming Budget/Trustee vote
 - i. We have at least one person who has picked up petitions for the trustee election.
 - ii. The last official meeting for Katleen and Margret will be May. June will be a committee work meeting with new trustees begin in July.
11. Adjournment
 - a. Jessica & Kim motioned to adjourn 7:20pm

Kristie Miller