

*Attendance:* Katleen Dethier, Julie Hengenius, Angela Krisley, Kristie Miller and Margaret Stevens  
*Others:* Diana Reding, Library Director

1. *Call to Order:* Julie called the meeting to order at 6:37 PM.

2. *Adoption of Agenda:* Angela moved to approve the agenda; Kristie seconded and it carried with all in favor.

3. *Approval of Prior Meeting's Minutes:* The January 2021 minutes were approved as they stand.

4. *Period of Public Expression:* No one from the public attended.

5. *Correspondence:* We received a letter from NIOGA regarding their 2 upcoming Board vacancies.

6. *Treasurer/Financial Officer's Report* (submitted under separate cover).

- a. **Motion:** To approve the January 2021 Financial reports as submitted. Kristie made the motion. It was seconded by Angela and carried with all in favor.
- b. **Motion:** To approve payment of the January 2021 bills as submitted. Kristie made the motion. It was seconded by Katleen and carried with all in favor.
- c. **Motion:** To approve the transfer of \$20,000. from the Money Market Acct. to the Payroll Acct. Kristie made the motion and it was seconded by Margaret. It carried with all in favor.

7. *Director's Report:* (submitted separately): Diana reviewed her report which included repairs completed on the floor joist, quotes/suggestions thus far for remediation of moisture issues and the virtual library advocacy meeting with state officials.

8. *Committee Reports:*

a. Budget:

- i. Financial Review: The review is completed. Theresa has several things to work on. Kristie, Diana and Theresa will meet to review policy revision suggestions/needs to bring to the Board.

b. *Personnel:* None

c. *Building and Grounds:* 1) The Board discussed options that are being offered on how best to remediate the building's moisture problem. Solutions and quotes are still coming in from professionals who deal with this type of issue. 2) The Board also discussed how best to begin planning for improving the Library's interior space. One option is possibly hiring a project manager to coordinate the work. Also discussed were the budget/financing needs for the project as well as for the Board to start a list of what needs to be done.

9. *Unfinished Business:* None

10. *New Business:*

- a. Revised Pandemic Policy: The Board discussed the proposed changes Julie put together. Neither the NYLA nor NIOGA have issued sample policies. **MOTION:** To table further action on a Revised Pandemic

Policy until March when NYLA and NIOGA issues further information. Kristie made the motion. It was seconded by Julie and carried with all in favor.

b. Upcoming Budget/Trustee vote: The Library has 2 Trustee positions that will be open. The District Clerk will be contacted to find out the following information: date of the vote, when petitions need to be carried/returned, and to let the District know that the Library would like it to hold the vote for us.

11. The meeting adjourned at 7:46 PM with a motion by Margaret; seconded by Katleen and carried with all in favor.

Respectfully Submitted, ,

  
Angela Knisley, Vice President