

*Attendance:* Katleen Dethier, Jessica Doktor, Julie Hengenius, Angela Knisley, Kristie Miller and Margaret Stevens  
*Others:* Diana Reding, Library Director

1. *Call to Order:* Kristie called the meeting to order at 6:35 PM, followed by the Pledge of Allegiance.

2. *Adoption of Agenda:* All agreed to approve.

3. *Approval of the February 2020 minutes:* Jessica moved to approve the minutes. Julie seconded the motion and it carried with all in favor.

4. *Period of Public Expression:* No one from the public attended.

5. *Correspondence:* None

6. *Treasurer/Financial Officer's Report* (submitted under separate cover).

a. Treasurer's report not yet available.

b. Approval of bills. Motion: To approve the payment of bills for February 2020. Jessica made the motion and Margaret seconded it. It carried with all in favor.

7. *Director's Report:* (submitted separately): Diana's report included Financial, Building and Grounds and COVID-19 (libraries' responses) information.

8. *Committee Reports:*

a. Budget Committee: nothing to report

b. Personnel: nothing to report

c. Buildings and Grounds: nothing to report

9. *Old Business:*

a. Direct Access Plan: MOTION: To table a discussion of this matter to another month. Jessica made the motion and Julie seconded it. It carried with all in favor.

10. *New Business:*

a. *Legal Consult:* Kristie, Diana and Angie met with the lawyer, Stephanie Cole Adams, on March 11 to discuss parking lot issues, background checks and re-organization needs for Friends of the the Library. The Board will be receiving a summary from the lawyer.

b. *COVID-19:* The Board discussed varied information/recommendation/ options that are available as to how to proceed with Library functions in regards to COVID-19 restrictions.

MOTION: The Library will be closed until March 31. Employees will continue to be paid during this time. The Board will re-evaluate its COVID-19 policy at the end of March. Katleen made the motion and it was seconded by Jessica. It carried with all in favor.

c. Kristie reported that some Open Meeting Laws have been suspended due to COVID-19 restrictions and as a result, the Board can hold phone meetings.

d. The Board will work on adding information to our Policy manual on managing Library functions in regards to Public Health needs (i.e. pandemic response).

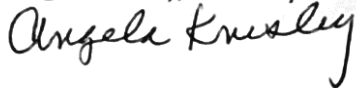
e. The Board discussed the new (decreased number of signatures needed) petition process for the upcoming Library Board elections.

11. *Adjournment*: The meeting adjourned at 7:15 PM with a motion by Margaret and seconded by Angie. It passed with all in favor.

Next Board Meetings: April 20, 2020

Respectfully Submitted,

Angela Knisley, Secretary

A handwritten signature in cursive script that reads "Angela Knisley". The signature is written in black ink and is positioned below the typed name.