

Attendance: Julie Hengenius, Angela Knisley, Kristie Miller and Margaret Stevens

Others: Diana Reding, Library Director

1. *Call to Order:* Kristie called the meeting to order at 6:37 PM, followed by the Pledge of Allegiance.

2. *Adoption of Agenda:* Julie moved to approve the agenda; Angela seconded the motion and it carried with all in favor.

3. *Approval of the January 2020 minutes:* with correction needed for a missing word in Motion #2. Kristie moved to approve the minutes as corrected; Margaret seconded the motion and it carried with all in favor.

4. *Period of Public Expression:* No one from the public attended.

5. *Correspondence:*

a) Free Direct Access Plan from NIOGA: The Board discussed the possible ramifications of signing the Plan and tabled a decision until further information can be provided. Kristie contacted Lisa, at NIOGA, for this information.

b) Letter from Assemblyman Hawley: Regarding Corfu Library hosting the WNYLRC annual meeting in January.

6. *Treasurer/Financial Officer's Report* (submitted under separate cover).

a. Motion: To approve the January 2020 Treasurer's report. Kristie made the motion and Angela seconded it. It carried with all in favor.

b. Approval of bills. Motion: To approve the payment of bills for January, 2020. Julie made the motion and Angela seconded it. It carried with all in favor.

7. *Director's Report:* (submitted separately): Diana's report included information about Financial, Personnel, Building and Grounds and Program updates.

8. *Committee Reports:*

a) *Building and Grounds:*

- The outdoor lighting has been installed.
- Main support joist quote:* There has been no response from any of the 3 contractors that have been contacted. Kristie is attempting to contact Steve Ferry again.
- Railing:* Kristie will contact J. Houseknecht and Margaret will contact T. Sargent
- Handicap Access:* Jessica left a message that we will seek this through the Village. Kristie will email Jessica for further information on how to proceed.
- *Cement pad for new shed – permit required:* Person installing shed will provide guidance about the building permit.

b) *Budget:* nothing to report

c) *Personnel:* nothing to report

9. *Old Business:*

a) *Legal Consultation:* Meeting postponed until March 11.

b) *NIOGA Trustee:* There is a full slate of candidates but still are openings.

c) Corfu Beautification Committee: They are continuing to meet.

d) Walking Tour of Corfu: Katleen will provide more information.

e) Hawley Visit: Attended WNYLRC meeting at Corfu Library to discuss legislative information.

10. *New Business:*

a) Trustee Election: Kristie and Tony have terms that are ending this year. Kristie will contact the Pembroke School District for information about the Trustee elections this Spring.

11. *Other Business:*

a) The Annual Report has been completed.

Motion: To submit the Annual Report to NIOGA. Julie made the motion and it was seconded by Kristie. It carried with all in favor.

- 12. *Adjournment:* The meeting adjourned at 8:15 PM with a motion by Angela and seconded by Margaret. It passed with all in favor.

Next Board Meetings: March 16, 2020

Respectfully Submitted,

Angela Knisley, Secretary

