

*Attendance:* Katleen Dethier, Jessica Doktor, Julie Hengenius, Angela Knisley, Kristie Miller  
*Others:* Diana Reding, Library Director

1. *Call to Order:* Kristie called the meeting to order at 6:32 PM, followed by the Pledge of Allegiance.

2. *Amendment of Bylaws:* This is being addressed as a result COVID -19 meeting restrictions and any future instances of this nature. Kristie read the portion of the Bylaws on Meeting Procedures as well as the proposed amendment (which had also been submitted under separate cover).

**Motion to amend bylaws for Meeting Procedures:** In the event of a closure of the library in which a rescheduling of the physical monthly meeting is not possible, i.e. long term closures due to a disaster emergency, the board will follow the guidelines set forth by the executive orders issued in regards to the Open Meeting Law requirements. These guidelines may extend to quorum achieved through videoconference and/or telephone conference with the ability of the public to either view or listen to the meeting. The proceedings shall be recorded and a transcript of the meeting be made available to the public. The motion to accept the amendment was made by Katleen and seconded by Jessica. It carried with all in favor.

3. *Acceptance of Agenda:* No changes noted

4. *Approval of the March, 2020 minutes:* Minutes accepted as they stand.

5. *Period of Public Expression:* No one from the public attended.

6. *Correspondence:* None

7. *Treasurer/Financial Officer's Report* (submitted under separate cover).

a. Approval of Treasurer's Report. **Motion:** To approve the April 2020 Treasurer's report. The motion was made by Julie and it was seconded by Angela. It carried with all in favor.

b. Approval of bills. **Motion:** To approve the payment of bills for March 2020. Julie made the motion and Jessica seconded it. It carried with all in favor.

c. Approval of transfer: **Motion:** To transfer \$10,000. from the Money Market account to the Checking account and \$10,000. from the Money market account to payroll. Katleen made the motion and Julie seconded it. It carried with all in favor.

8. *Director's Report:* (submitted separately): no questions/discussion about the report. There was a question about number of patrons calls and emails the Library is currently receiving. Diana reported a decrease in calls.

9. *Committee Reports:*

a. Budget Committee: nothing to report

b. Personnel: nothing to report

c. Buildings and Grounds: nothing to report /projects on hold

10. *New Business:*

a. *COVID-19:* The Board discussed Nioga's recommendations on to how to proceed with Library functions in regards to COVID-19 restrictions while NY is on 'Pause' especially as they relate to salary payment to Library staff/employees.

**Motion:** To continue to pay hourly employees until the end of June with the condition they work to promote the Library digitally. Kristie made the motion and it was seconded by Julie. It carried with all in favor.

11. *Other Business:*

a. *Legal consultation:* Library has not yet received a summary from the lawyer.

b. *Library Board Elections:* The Trustee elections are in a 'wait and see' situation due to changes in the date of the election. Kristie and Julie have submitted their approved 'shortened' petitions for the now postponed May election. The Board will wait for further directives for a possible June election. There is a person interested in running for the third open position on the Board. We will wait for guidance if the petitioning process is still open or if the candidate will be part of a 'write-in' campaign.

12. *Adjournment:* The meeting adjourned at 7:01 PM with a motion by Jessica and seconded by Julie. It carried with all in favor.

Next Board Meeting: May 18, 2020

Respectfully Submitted,

Angela Knisley, Secretary

