

Attendance: Tara Fix, Julie Hengenius, Angie Knisley, Tony Kutter, Kristie Miller, and Margaret Stevens
Others: Diana Reding, Library Director

1. Call to Order: Kristie called the meeting to order at 6:30 PM.
2. Adoption of Agenda: Julie made a motion to approve the agenda; Margaret seconded and it passed with all in favor.
3. Approval of prior Meeting Minutes: Tony made a motion to approve the minutes for the August, 2018 meeting. Kristie seconded the motion and it carried with all in favor
4. Period of Public Expression: No one from the public attended
5. Correspondence:
 - a. Email from the State: This topic is covered under Rechartering Update.
6. Treasurer/Financial Officer's Report: (submitted separately): The Treasurer is on maternity leave. Diana put together a Financial and Fundraising update as part of her Director's report for the month. This was reviewed along with the other items in her report.
7. Director's Report: (submitted separately): Besides the financial report, Diana's report included information on recent Library Programs, Building/Grounds and Equipment status and several miscellaneous issues. One of the items was the decision about holiday calendar hours. There as a discussion regarding changes to the hours to accommodate the holidays.

MOTION: Tara made the following motion; it was seconded by Kristie and passed with all in favor. _____
To approve the Library's holiday calendar as follows: On Christmas Eve, Dec. 24, 2019 and New Year's
Eve, Dec. 31, 2019 the Corfu Public Library hours will change and the Library will be open from 1-4 PM
each day. *This motion has been amended to reflect the correct year, 2019. _____

8. Committee Reports

a) Personnel Committee:

i. Health Insurance Leads: Kristie reported that Genesee County Chamber no longer offers health insurance plans. She called NYLA for any information it may have and is looking into the Genesee Valley BOCES health care plan as a possibility.

b) Old Business:

i. Brick House Corner Book Sale: Diana covered this in her Director's report.

c) Rechartering Update: The Board received an email from Mary Beth Farr outlining some additions and changes that needed to be made to our registration application. The Board discussed the recommended revisions.

MOTION: Margaret made the following Motion. Julie seconded it and the motion passed with all in favor. The Board of Trustees of the Corfu Public Library approves of the revisions made to the Library's Application for Registration.

d) Document Review: Discussed as part of revisions considerations.

e) Maintenance Issues: Discussed as part of Diana's Director's Report.

9. New Business

a) Building walk around:

OUTSIDE NEEDS: 1) outdoor water faucet, 2) signage needs to be updated as to times Library is open, 3) light over front bay window, 4) possibly replace small windows in front of building, 5) landscaping - replace front shrubs with possible usable green space, 6) back door - add railing and overhang, 7) replace shed with smaller one, 8) power wash siding, etc. 9) landscaping quote for surrounding area of Library and snow removal, 10) gas light - top is tipped, 11) new sign hanging from light post, 12) increased signage in Village to indicate way to Library, 13) update book return area

INDOOR NEEDS: 1) Look into Water Certification (backflow prevention device), 2) have air quality tested 3) water leaking in back corner window area - determine problem and fix. 4) reconfigure community space, 5) replace front bay window (leaking), 6) replace flooring carpeting vs tiles, 7) repaint walls

Diana will call electrician, plumber and building inspector about selected issues listed above.

b) Spending priorities: Money to be spent making necessary repairs and updates to the building. Beyond that, the Board will look to cosmetic and technology updates such as: 1) 2 new computer chairs, 2) new computers in the Children's area with the purchase of at least 1 early literacy computer, 3) new viewing system - new projector, 4) hire person to help design community area, 5) new community table - possibly on casters and expandable, 5) Handicapped accessible front door

Kristie will look into the parameters of a state construction grant.

10. Other Business: none

11. Adjournment: The meeting adjourned at 8:46 with a motion by Tony, seconded by Margaret and passed with all in favor.

Respectfully Submitted,

Angela Knisley, Secretary

