

CORFU PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING APRIL 23, 2018

Attendance: Julie Hengenius, Angie Knisley, Kristie Miller, and Margaret Stevens

Others: Diana Reding, Library Director

1. **Call to Order, roll call and Pledge of Allegiance:** The meeting began at 6:35 PM.

2. **Adoption of Agenda**

3. **Approval of prior Meeting Minutes:** Julie made a motion to approve the minutes for the March 19, 2018 meeting. Margaret seconded the motion and it carried with all in favor.

4. **Period of Public Expression:** No one from the public attended.

5. **Correspondence:** None

6. **Treasurer/Financial Officer's Report:** (submitted under separate cover)

Angie made a motion to approve the Treasurer's Report. Julie seconded it and it passed with all in favor.

Kristie is working on gathering information regarding the most effective way to maximize the Library's financial interests in regards to investments and savings. She will be meeting with the M&T bank manager to discuss brokerage funds.

7. **Director's Report:** (submitted under separate cover)

The report included information about the Library's April programs, financial /fundraising updates, the civil service process for the library manager's position and a report about the library conference Diana attended in March.

The Board would like to utilize a watermark (or other distinguishing mark) on draft rechartering papers sent to various offices, etc. to avoid confusion of what is/is not a final copy.

8. **Committee Reports:**

Old Business: The Board reviewed the letter we are sending to Gary Herman (owner of rental home property next to library) outlining new library hours in regards to when patrons might be utilizing the library's back door/driveway.

Policy Review: The Board reviewed and discussed the Policy Committee's draft for the new policy.

Angie made a motion to accept the Committee's draft as the policy for the Corfu Public Library. Kristie seconded the motion and it passed with all in favor.

Rechartering Update: Kristie reviewed the next steps in this process.

i. Trustee Election: Petitions for Margaret and Katleen have been submitted.

9. **New Business:** none

10. **Other Business:** none

11. Adjournment: The meeting adjourned at 8:08 PM with a motion by Margaret; seconded by Julie and approved by all.

EXECUTIVE SESSION

Attendance: Julie Hengenius, Angie Knisley, Kristie Miller, and Margaret Stevens

The meeting began at 8:10 PM

The Board discussed information Kristie received from the Treasurer in regards to providing Diana Reding a fringe benefit in the form of an educational reimbursement for coursework that enhances her knowledge as library director.

Motion:

Margaret made a motion for the CPL to offer Diana Reding \$5250 in reimbursable education expenses for 2018. The reimbursement will take place upon successful completion of the coursework. Kristie seconded the motion and it passed with all in favor.

The session ended at 8:23 PM

Respectfully Submitted,

Angela Knisley, Secretary

