

Attendance: Board Members - Tony Kutter, Angela Knisley, Kristie Miller, Julie Hengenius

Others: Diana Reding, Library Director

Agenda

1. **Call to Order** at 6:34 PM followed by the Pledge of Allegiance

2. **Adoption of Agenda:**

Julie made a motion to accept the agenda; seconded by Angie and passed with all in favor.

3. **Approval of Minutes** of prior meeting (Sept. 18, 2017)

Motion to approve the minutes was made by Julie; seconded by Tony and passed with all in favor.

5. **Public expression:** There were no members of the public in attendance.

6. **Correspondence:** None received

7. **Treasurer/Financial Officer's Report:** None received. Julie made a motion to table discussion on this. Angie seconded the motion and it passed with all in favor.

8. **Director's Report:** (submitted separately) Diana reviewed her report that included information regarding the following: The 'Kind Giveaway' program; Financial & Fundraising; Building, Grounds & Equipment; Personnel (volunteer) and Attendance at the NYLA Conference.

9. **Committee reports:** None

10. **Old Business:**

a. Computer purchases: Diana covered this in her the Director's report (under Equipment).

b. Website redesign: Completed

c. Re-keying of the doors: Completed

11. **New Business**

a. *Rechartering progress:* Board members working on this issue will meet with Lisa from Nioga in January 2018 to work on the application. We are waiting to hear from the Board of Regents for information on future tasks. The 'dissolving' of the Corfu Free Library will be the final step of the Rechartering process. Because we are still the Corfu Free Library until dissolution, Diana will contact the school district for the check to cover current library funding.

b. *Policy examination:* The Board will work on this in January 2018.

The Board also discussed:

Meeting Schedule: The Library Board will continue to meet at 6:30 PM on the 3rd Monday of each month except when that date falls on a national holiday (will be scheduled the following

Monday). Angie will post the meetings 3 months at a time at the E. Pembroke and Corfu Post Offices as well as the online calendar in the Batavia Daily News. The meetings are posted on our website and at the Library as well.

Open Meeting Law: Information on this was distributed and discussed.

c. *Special Program:* We will not hold a Christmas program this year but plan to have a spring program instead - possibly Mike Randall's Mark Twain presentation.

d. The Board discussed possible uses for the bullet aide the Library received. Suggestions included purchasing a new projector or a printer that is able to send/receive Faxes.

12. **Next Board Meeting:** Monday, December 18, 2017 at 6:30 PM

13. **Other Business:** Executive Session - Julie made a motion to go into executive session to discuss the Treasurer's position. This was seconded by Angie and approved by all.

No Action Taken

14. **Meeting Adjourned** at 8:01 PM with a motion by Julie. This was seconded by Tony and passed with all in favor.

Respectfully Submitted,

Angela Knisley, Secretary