

## **CPL Monthly Board of Trustees Meeting**

Friday, January 19, 2024, at 6:30 pm

Note: Wednesday meeting was delayed to Friday due to snow/wind

Present: Jason, Michael, Katherine, Stephanie, Jessica, Patrick

Also present: Diana Reding, Director

### **Agenda**

1. Call to Order - 6:37

2. Adoption of agenda

Katherine made the motion, Jessica seconded the motion, motion passed in favor.

3. Approval of prior meeting minutes from 12/27 - no changes

Stephanie made the motion, Katherine seconded the motion, motion passed in favor.

4. Period of public expression - none at this time

5. Correspondence

a. None

6. ProtectionsTreasurer/Finance Officer's Report

a. Monthly report - Jessica made the motion to approve the monthly Treasurer's report, Stephanie seconded the motion, motion passed in favor.

b. Approval of bills - Katherine made the motion to approve the payment of the monthly bills, Jessica seconded the motion, motion passed in favor.

c. Discussion of getting a better rate for CDs & money market accounts. The Finance Committee will prepare proposals for next month.

d. Transfer of 20K from the money market to the regular monthly bill checking account. Michael made the motion, Katherine seconded the motion, motion passed in favor.



- e. Transfer of 20K from the money market to the payroll checking account. Jessica made the motion, Stephanie seconded the motion, motion passed in favor.
7. Director's Report - available under separate cover
8. Committee Reports -
- a. Finance subcommittee (Patrick, Stephanie)
  - b. Personnel Committee (Jessica, Stephanie)
  - c. Buildings and Grounds (Katie, Michael)
    - i. Fire alarms tested successfully
    - ii. Reviewing a draft of a Request for Proposal for Preconstruction Services to apply for grants for Library renovations.
  - d. Policy Committee (Jessica, Michael, Katie)
  - e. Community outreach committee (Katie, Michael, Jessica)
    - i. The committee was tasked with coming up with ideas for community programs.
9. Unfinished Business
- a. Trustee Continuing Education requirements
10. New Business
- a. Change the May Corfu Library board meeting back to Wednesday, May 15th.  
Patrick made the motion, 2nd by Jessica. Motion passed in favor.
  - b. Completed annual grant report to be submitted to FFRPL
11. Adjournment 8:24 pm - Patrick motioned to adjourn the meeting, Stephanie seconded the motion, motion passed in favor.

