

CPL Monthly Board of Trustees Meeting

Wednesday, February 2024, at 6:30 pm

Present: Jason, Michael, Katherine, Stephanie, Patrick, Jessica

Also present: Diana Reding, Director

Agenda

1. Call to Order - 6:34

2. Adoption of agenda

Katherine made the motion, Stephanie seconded the motion, and the motion passed in favor.

3. Approval of prior meeting minutes from 1/19 - no changes

Patrick made the motion, Katherine seconded the motion, and the motion passed in favor.

4. Period of public expression - none at this time

5. Correspondence

a. None

6. Protections Treasurer/Finance Officer's Report

a. Monthly report - Michael made the motion to approve the monthly Treasurer's report, Katherine seconded the motion, and the motion passed in favor.

b. Approval of bills - Stephanie made the motion to approve the payment of the monthly bills, Katherine seconded the motion, and the motion passed in favor.

7. Director's Report - available under separate cover

a. Patrick made a motion to accept the NYS annual report of the Corfu Library, 2nd by Stephanie, and the motion passed in favor.

8. Committee Reports -

a. Finance subcommittee (Patrick, Stephanie)

- b. Personnel Committee (Jessica, Stephanie)
- c. Buildings and Grounds (Katie, Michael)
 - i. Request for Proposal for Preconstruction Services to apply for grants for Library renovations sent to contractors.
- d. Policy Committee (Jessica, Michael, Katie)
- e. Community outreach committee (Katie, Michael, Jessica)

9. Unfinished Business

- a. Trustee training
- b. CD interest rates
 - i. Stephanie made a motion to move the capital reserve and unrestricted CD funds to separate 12-month CDs, 2nd by Jessica. The motion passed all in favor, with Michael and Patrick abstaining.
 - ii. Stephanie made a motion that the signors for the current CDs would be the signors on the new CDs. The motion passed all in favor, with Michael and Patrick abstaining.
- c. Community program ideas

10. New Business

- a. Patrick made a motion to close the Corfu Library on Monday, April 8th at noon due to the solar eclipse, 2nd by Michael. Motion passed in favor.

11. Adjournment 8:25 pm - Patrick motioned to adjourn the meeting, Stephanie seconded the motion, motion passed in favor.

A handwritten signature in black ink, appearing to be 'Michael', written in a cursive style.