

Attendance: Julie Hengenius, Angela Knisley, Jason Long, Kristie Miller
Others: Diana Reding, Library Director

Agenda

1. *Call to Order*: Julie called the meeting to order at 6:32 PM.

2. *Adoption of agenda*: An amendment to the agenda was proposed: to add a motion for the transfer of funds to the regular checking account. Kristie moved to approve the amended agenda. Angie seconded and it carried with all in favor.

3. *Approval of prior meeting minutes*: The March, 2022 minutes were accepted as they stand.

4. *Period of public expression*: none

5. *Correspondence*: none

6. *Treasurer/Finance Officer's Report*: (Submitted under separate cover). Kristie reviewed the report. The transfer of \$100,000. to the Capital Fund has been made. Diana will call M&T to check if there is a monthly bank fee for the Fund.

- a. **Motion: To approve the March, 2022 Financial reports as submitted. Kristie made the motion. It was seconded by Jason and carried with all in favor.**
- b. **Motion: To approve payment of the March, 2022 bills as submitted. Kristie made the motion. It was seconded by Angie and carried with all in favor.**
- c. **Motion: To approve the transfer of \$20,000. from the Money Market account to the regular checking account. Kristie made the motion. It was seconded by Julie and carried with all in favor.**

7. *Director's Report*: (submitted under separate cover): Diana reviewed her report. Also discussed was how best to manage lawn maintenance.

8. *Committee Reports*:

a. Budget subcommittee: none

b. Personnel committee: none

c. Buildings and Grounds: The Group discussed the proposed plans for the building's needs and the draft RFP (Request for Proposal) Jason provided, which was under separate cover. We would need to work on this immediately if it was decided to try for NYS Library funding aid for the projects. Diana will forward Jason's plan to Nioga for review. We need to find an Architectural firm for the proposal. Diana will also check to see if any local contractors could work on this proposal.

The Board decided to have the Library purchase a small electric lawn mower for maintaining the Library's grass

d. Policy Committee:

- i. Kristie will send the Investment Policy to Theresa to review.

In addition, Julie will check to see if we need to include a Vendor Code of Conduct in our Policy. She will also see that the updated First Amendment Policy has been included in our Policy manual.

9. *Unfinished Business:*

a. Budget/Trustee Vote: Matt Steinberg and Jessica Doktor have turned in their petitions to be on for the ballot for the Library Board.

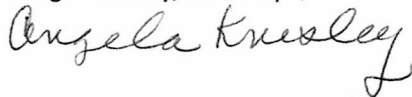
10. *New Business:*

a. Application for Absolute Charter: Diana sent a rough draft of the Library's application for a permanent charter to Nioga for Tom and Lisa to review. They will get back to us with recommendations on how best to proceed.

11. *Adjournment:* The meeting adjourned at 8:09 pm. with a motion by Angie. Kristie seconded the motion and it carried with all in favor.

Respectfully Submitted,

Angela Knisley, Secretary

A handwritten signature in cursive script that reads "Angela Knisley". The signature is written in black ink and is positioned below the typed name.