Corfu Public Library   **Board of Trustees Meeting via Zoom**   **December 20, 2021**

Attendance: Jessica Doktor, Julie Hengenius, Angela Knisley, Kristie Miller, Patrick Weissend
Others: Diana Reding, Library Director

Agenda

1. *Call to Order*: Julie called the meeting to order at 6:36 PM

2. *Adoption of agenda*: Jessica moved to approve the agenda; Patrick seconded and it carried with all in favor.

3. *Approval of prior meeting minutes*: November 2021 minutes were accepted as they stand.

4. *Period of public expression*: none

5. *Correspondence: none*

6. Treasurer/Finance Officer's Report: (Submitted under separate cover). Kristie reported that she reviewed the reports and there was nothing out of the ordinary.

        a. **Motion**: To approve the November, 2021 Financial reports as submitted. Kristie made the motion. It was seconded by Angela and carried with all in favor.

        b. **Motion:** To approve payment of the November, 2021 bills as submitted. Kristie made the motion. It was seconded by Angela and carried with all in favor.

7. *Director's Report*: (submitted under separate cover} Diana reviewed her report which included Financial, Building & Grounds information, and updates on the Library's mask mandate.

8. *Committee Reports:*

    a. Budget subcommittee: none

    b. Personnel committee: none

    c. Buildings and Grounds

        i. Maintenance: Diana reported she is finding people to repair the lock to the front door as well as a section of railing on the front porch. The problem of low water pressure has been solved for the time being. Backflow testing has been completed and the gutters have been cleaned. Patrick will remove the bush stumps.

9. *Unfinished Business*: Kristie is working on information on how best to convert the gas lamp to solar as well as researching several financial tasks.

10. *New Business*:

11. Adjournment: The meeting adjourned 6:46 PM. Kristie made the motion. It was seconded by Jessica and carried with all in favor.

Respectfully Submitted,

Angela Knisley, Secretary

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