

CORFU PUBLIC LIBRARY BOARD OF DIRECTOR'S MEETING JANUARY 22, 2018

Attendance: Katleen Dethier, Julie Hengenius, Angie Knisley, Tony Kutter, Kristie Miller, and Margaret Stevens
Others: Diana Reding, Library Director

1. **Call to Order, roll call and Pledge of Allegiance:** The meeting began at 6:33 PM.
2. **Adoption of Agenda**
3. **Approval of prior Meeting Minutes:** Julie made a motion to approve the minutes for the December 18, 2017 meeting. Margaret seconded the motion and it carried with all in favor.
4. **Period of Public Expression:** No one from the public attended.
5. **Correspondence:** The Library received official correspondence stating that it now has a provisional charter.
6. **Treasurer/Financial Officer's Report:** There is no official report. The new Treasurer began this month and the new and former Treasurers will be meeting for the transfer of duties. Diana submitted and reviewed a budget update (submitted under separate cover) which included paid and outstanding bills.
Margaret made the following motion:
The Library will pay all current bills as presented in the Director's Budget Report/Update.
Angie seconded the motion and it carried with all in favor.
7. **Director's Report** (submitted under separate cover): Diana reviewed the items on her report. There was a discussion about neighbors driving through the parking lot (located behind the library) at a fast speed. Angie will draft a letter to the property owner and submit it to the Board for review.
8. **Committee Report:**
 - Budget:** The report is delayed due to Tara being ill.
 - Personnel:** The Committee will meet for Diana's annual review. Kristie will take Tara's place for this meeting (due to Tara being ill).
9. **Old Business:**
 - a) **Policy:** The Policy Committee has drafted a 62-page document that reflects updated policies that will be emailed to Board members for review.
 - b) **Rechartering Update:** Since the Library now has the provisional certificate, it can officially be called the Corfu Public Library. Expanded Library hours will begin February 1, 2018. The next step is for the Board to submit the Library's policies.
 - c) **Maintenance Issues:** The Board discussed the maintenance tasks as well as possible people/companies to hire. Diana will look into these needs.
10. **New Business**
 - a) **Budget Subcommittee** - see Committee report
 - b) **Personnel Committee** - see Committee report
 - c) **Winterfest** - The Library has a table at this event; information on the new library hours will be available as well as other Library information.
11. **Other Business:** - None
12. **Adjournment:** Meeting adjourned at 7:29 PM. Margaret made the motion to adjourn; Angela seconded it and it carried with all in favor.

Respectfully Submitted,
Angela Knisley, Secretary

